

**Annex 8a** - A copy of the additional conditions.

The licence shall be subject to the following additional conditions:

- (a) Not to use any driver licensed by any other authority onto the operators platform who is known to have taken and failed the York Knowledge and Safeguarding Test within the previous 3 years, unless the driver has booked to undertake the York Safeguarding and Knowledge test or has subsequently passed.
- (b) To require any other authority licensed drivers who wish to be recruited onto the operator's platform to state
  - [1] if they have previously taken and failed the York knowledge and safeguarding test within the previous 3 years
  - [2] the current live points on their DVLA licence. Drivers' responses to be notified to the City of York Council.
- (c) To require any other authority licensed drivers who wish to be on-boarded to the operators platform to sign an appropriate form (in accordance with the requirements of the GDPR and Data Protection Act 2018) authorising information as to their having taken, or otherwise, the City of York Knowledge and Safeguarding Test, and current live points of their DVLA licence as well the result of any such test, to be given to the operator and/or their representatives.
- (d) To require that before fulfilling a sub-contracted booking from the operator, each other authority licensed driver must complete topographical training, namely 2-3 hours of in-house training consisting of classroom or in-car training, including the York Pedestrian Zone, city centre roads and routes, and important venues such as hospitals, the railway station, tourist attractions, etc.
- (e) To require that before fulfilling a sub-contracted booking from the operator, each other authority licensed driver must take and pass a driving assessment administered by a DVSA accredited assessor, such as The Blue Lamp Trust, Green Penny or any such other organisation as may be authorised by or agreed with the City of York Council to undertake the said driving assessment.
- (f) To keep records of topographical training and driving assessment for each other authority licensed driver. The said records (including driving assessment certificate) to be kept throughout the period the

driver works with the company and for 6 months thereafter. To produce such records on request of an authorised officer of the City of York Council.